



Toluca, México, August 25th, 2014.

Dear Customers and Friends,

MANNY AVIATION SERVICES, (hereinafter referred as MANNY), informs that will not continue to act as attorney in fact or attorney in law on behalf and in representation of any foreign air operator at the Mexican Air Traffic Control Agency (Servicios a la Navegación en el Espacio Aéreo Mexicano or SENEAM) to request information in connection with outstanding duties, fees and/or taxes incurred while using Mexican air space.

Foreign air operators must be responsible for requesting such information from SENEAM, submitting the request to the following email addresses:

[jortizq@sct.gob.mx](mailto:jortizq@sct.gob.mx), [verificacion\\_operacional@sct.gob.mx](mailto:verificacion_operacional@sct.gob.mx)

MANNY will only provide services on this regard to foreign operators that do not have any contact or representation in Mexico for this sole purpose.

Operators that have paid in full the amounts due will be allowed to carry out further operations in Mexican air space. For those with outstanding amounts, SENEAM will deny service and may even ground aircrafts before settlement is reached.

MANNY will only provide the service to foreign operators when they have previously requested from SENEAM the amount due and no representation in Mexico is in hand.

MANNY will continue calculating the amounts that need to be paid to SENEAM from regular operators flying into Mexican air space; however, MANNY will not request any information from SENEAM in connection with amounts due prior to 2014.

Among others, the reasons for such a decision are:

- 1) Losses while not having full reimbursement of payments made on behalf of certain clients.
- 2) In the event foreign operators do not have a domicile or address where to be notified by Mexican authorities, MANNY is considered a legal representative and is held accountable for any amounts due, with same legal effect and force as a tax payer.

It is not necessary to notify Mexican CAA of any flights into Mexican airspace since notice to air traffic controllers of the flight plan will suffice. In case of any doubt or clarification to the above mentioned please do not hesitate to contact us.

*MANNY AVIATION SERVICES*

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